

TENNESSEE EXEMPLARY EDUCATORS PROGRAM

APPLICATION

TENNESSEE EXEMPLARY EDUCATORS PROGRAM

Name: _____

Past Employer: _____

Date of Retirement: _____

OR

Anticipated date of retirement: _____

Home Address: _____

Home Phone: _____

Social Security #: _____

E-mail Address: _____

1. Return a one-page resume citing work history and professional experiences that would support your involvement in this program.
2. Respond to the prompts on the next page. Limit your responses to 2 pages.
3. Include three professional references regarding your qualifications for being appointed as a Tennessee Exemplary Educator. Copy the **Confidential References Questionnaire** accompanying this application and distribute to the three individuals providing professional references. Please read and note all directions and deadlines.
4. Return by mail or fax to:

Steve Moats
Tennessee Department of Education/AEL
Old TPS High School, Room 103
1150 Menzler Road
Nashville, TN 37210
Fax: (615) 253-6038

By applying for the Tennessee Exemplary Educators Program, I understand that I am participating in a selection process and will not be provided with feedback for personal growth and/or professional development needs. In the event that I am selected and accept the position of Exemplary Educator, I agree to perform the duties as outlined by the Office of Accountability, Tennessee Department of Education.

Signature of Candidate

Date

Response Prompts

(Limit all typewritten responses to 2 pages in 12-point font.)

- 1. Describe recent experience with committee work, school/district/community extracurricular work, and/or high performance work groups.**
- 2. Identify recent professional development activities that you have planned and/or presented.**
- 3. Summarize your experiences with databased decision-making and school improvement planning.**
- 4. Briefly discuss your involvement in the development of curriculum and/or instructional units.**
- 5. Briefly describe your experience/training in working with diverse groups (e.g., cultural, economic, ethnic, racial, special needs.)**

CONFIDENTIAL REFERENCE QUESTIONNAIRE

TENNESSEE EXEMPLARY EDUCATORS PROGRAM

Important Information—Please Read!

Please use this form to submit your recommendation for the applicant for Tennessee's Exemplary Educators Program. This reference should be submitted as soon as possible. Additionally, references not submitted on this form, or a copy will not be accepted. These are confidential and are not shared with the applicant. They are to be mailed or faxed directly to:

Steve Moats
Tennessee Department of Education/AEL
Old TPS High School, Room 103
1150 Menzler Road
Nashville, TN 37210
Fax: (615) 253-6038

Name of Applicant: _____

Name of Person
Completing Form: _____

Title/Position: _____

Work Address: _____

Work Phone: _____

Relationship to Exemplary Educator applicant (check appropriate category):

Supervisor ____ Colleague ____ Friend ____ Family ____ Other ____

How long have you known the applicant? _____

Please rate the candidate in the following areas:

O = Outstanding

S = Satisfactory

U = Unsatisfactory

SKILL/DIMENSION	O	S	U
1. Professional Attitude/Judgement			
2. Leadership Skills			
3. Organizational Skills			
4. Written Communication Skills			
5. Motivational Skills			
6. Sensitivity to Others			
7. Time Management Skills			
8. Oral Communication Skills			
9. Stress Management Skills			
10. Program Planning and Evaluation Skills			
11. Conflict Resolution Skills			
12. Skill in Working with Diverse Groups			
13. Skill in Analyzing and Interpreting Assessment and other Data			
14. Skill in working with Parents/Community			
15. Interpersonal Skills			
16. Facilitation Skills			
17. Presentation Skills			
18. Work Ethic			

Comments:

Response Prompts

- 1. What personal characteristics have you observed in the applicant which you believe enable him/her to successfully work with others?**
- 2. How has the candidate demonstrated a focus on curriculum and instruction?**
- 3. What are this applicant's greatest assets as an educational leader and supporter of change?**

